Find out more about this task:

a. Objectives:  
   - To enhance your interview skills  
   - To understand the importance of a logical presentation 
   - To go through some commonly asked questions during interviews 

b. What to do:  
   Watch a video of two students (Kevin Lam and Angela Wong) preparing for job interviews and complete this worksheet 

c. Suggested time:  
   2 hours 

Your task:

1. To watch the video:  
   - EITHER go to the English Learning Oasis (OEW 705) → back to the desktop, open "Through Other Eyes - Video" folder ( ) → Choose the html doc "video" 
   - OR visit http://lc.ust.hk/~toe/main.html → click on "The TOE Video" → "Video Menu" 

2. Watch Clips 1–2 about preparing for **CAMPUS INTERVIEWS** and answer the following questions.

   a. If you were the employer, would you be impressed by Kelvin's answers about his strengths and weaknesses? If not, how would you improve his answers?  
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      ____________________________________________________________  
      ____________________________________________________________  

   b. What strategies did Angela adopt when she was asked about her weaknesses?  
      ____________________________________________________________  
      ____________________________________________________________  
      ____________________________________________________________  

   c. What are your own strengths and weaknesses? Which of your strengths would you highlight if you were in an interview, and how would you explain about your weakness(es)?  
      ____________________________________________________________  
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      ____________________________________________________________
3. Watch Clips 3-4 about preparing for **COMPANY INTERVIEWS** and answer the following questions.

a. When Kelvin was asked 'What have you learnt from your university courses?', he replied by saying, 'I've learnt many things.' How would you improve his reply?

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b. Do you think Kelvin's overall performance is good? Why or why not?

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_____________________________________________________________________


c. Would you invite Kelvin to a final group interview? What advice would you give him?

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4. Watch Clips 5-7 about preparing for **GROUP INTERVIEWS** and answer the following questions.

a. What are the major differences between group and individual interviews?

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b. If you were the interviewing panel, what selection criteria would you have for the group interviews?

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c. What do you think about the performance of the four candidates? Who would you employ?

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