Find out more about this task:

a. Objectives:
   - To help you find and use resources related to job interviews
   - To identify different types of difficult questions in a job interview
   - To equip you with necessary skills and strategies in handling difficult questions

b. What to do:
   Go to http://lc.hkbu.edu.hk/sall/english/resource_job/ and follow the instructions below to complete the tasks on the website or in this worksheet

c. Suggested time: 2 hours

Your task:

1. On the above website, go to 'Job Interviews' \rightarrow 'Section 1: Handling difficult questions in a job interview' \rightarrow 'Part 1: Introduction', and complete the online exercise before answering the following questions.

   a. Among the 7 questions listed, which one do you think is the most difficult? And, why?
   ________________________________________________________________
   ________________________________________________________________

   b. How would you answer this difficult question?
   ________________________________________________________________
   ________________________________________________________________

2. Now, move to 'Part 2: Input' \rightarrow 'Interviewers' Favourite Questions - and Answers’. Study all the questions and their corresponding answering tips/techniques/strategies on the page.

   a. Write down 2 questions that you are not confident in answering.
   Q.1 ________________________________________________________________
   Q.2 ________________________________________________________________

   b. With the help of the tips/techniques/strategies listed under each question, try to answer the two questions in (a).

   Answer to Q.1:
   ________________________________________________________________
Answer to Q.2:

3. Are you ready to answer more interview questions?
   - Yes → go on to 'Part 3: exercises' of section 1
   - No quite → go back to the homepage and choose 'Resources' → 'Job interviews'

4. During interviews, many students are quite weak in giving examples to support their answers. The focus of this exercise is on example giving.
   a. On the homepage, choose 'Job Interviews' → 'Section 2: A bad interview?' → 'Part 2: Input'. Then, choose the first link and study the interviewing tips.
   b. Pick 3 questions listed in the first part of the page and try to give at least one example to support each answer.

<table>
<thead>
<tr>
<th>Question chosen</th>
<th>Give an example of your own</th>
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5. Extension: Want to learn more about how to prepare for a successful interview? Visit the following links about job search / job interviews:
   - http://ec.hku.hk/epc/interviews/
   - http://www.ocsp.fas.harvard.edu/students/resources/interviewing.htm