



Language Centre Staff Development Workshop

Blackboard Training Workshop

Presented by

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Date: 7 September 2015 (Monday)

Time: 3:30 – 5:00 p.m.

Venue: OEW705, 7/F OEN Hall West
Ho Sin Hang Campus,
Hong Kong Baptist University

Overview:

This session is a hands-on workshop specifically for intermediate Blackboard (Bb) users. Participants will learn how to set up an assignment on Blackboard Learn for student submission of coursework assignments, and how to review and provide feedback on the work submitted. The workshop will also include a demonstration of setting up a discussion forum on Blackboard Learn that facilitates online discussion.

Intended Outcomes:

By the end of the session, participants will be able to:

- set up assignments with rubrics on Bb;
- hide and show columns in the Grade Centre, organize columns in a preferred order and also make a grade column unavailable to students;
- provide feedback and manage assignment submissions (from the instructor's perspective);
- use some of the ready-to-use rubrics, importing them directly into your course as well as adapting them to meet your specific needs; and
- create a discussion board to facilitate online discussion and how to start an online discussion with students.

Target Audience:

This workshop is targeted at academic / teaching staff and staff members in a teaching support role who wish to explore assessment and feedback tools and discussion forums on Bb.

ALL ARE WELCOME